



## DEPARTMENT OF BUILDINGS

## EXECUTIVE OFFICES

280 BROADWAY, NEW YORK, N.Y. 10007-1602

Patricia J. Lancaster, AIA, Commissioner

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Website: [nyclink.gov/buildings](http://nyclink.gov/buildings)

Neil F. Prisco, Jr.  
Technical Director  
Boiler Division  
Tel: (212) 566-5430  
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December 13, 2002

Dear Sir / Madam:

The Department of Buildings Boiler Division has experienced a persistent increase, between 30 and 40 percent, in the fail rate of boiler first tests. For the most part, these failed tests result from a disregard for code requirements as well as the failure of the installers to ensure that what they are installing matches the device contained in the application.

After studying the most frequent reasons for these failures, it was determined that the majority of the failures were avoidable if the installer was more diligent in adhering to the code requirements and ensured that the installed device was the same device identified in the application. These are operational quality control items, which must be addressed by the installer prior to requesting an appointment from the boiler division.

To address this problem and to assist the installer in identifying these quality control items, the Department has prepared a "**Verified Statement of Readiness**", which must be completed and forwarded to the boiler division appointment office, along with the standard application documents, before an appointment can be scheduled. See attached copy. This document will serve as a reminder to the installer of the obligation to ensure compliance with code requirements prior to requesting a Department inspection.

The Department recognizes its obligation as well as its desire to provide competent, efficient and timely test appointments. We are very optimistic that this new procedure will assist greatly in achieving a reduction in the fail rate. This will reduce the need for repeat site visits and directly increase the productivity and efficiency of the appointment process.

*Please note that this new appointment request protocol will take effect on January 15, 2003.*

If you have any questions or need more information, please contact my office at (212) 566-5430. The Department appreciates your cooperation and support in this endeavor.

Very truly yours,

A handwritten signature in black ink, appearing to be "Neil F. Prisco, Jr.", written over a printed name. The signature is stylized and somewhat abstract, with loops and flourishes.

Neil F. Prisco, Jr.

Cc: Robert LiMandri  
Marilyn Singer, Esq.



# NOTICE

**THIS STATEMENT MUST BE AFFIRMED UNDER THE INSTALLER'S PROFESSIONAL SEAL AS PROOF THAT THE CONDITIONS AS STATED HAVE BEEN MET PRIOR TO REQUESTING AN APPOINTMENT.**

**FAILED TESTS RESULTING FROM FALSE OR INCORRECT STATEMENTS OF READINESS MAY RESULT IN REFERRALS FOR DISCIPLINARY INVESTIGATION.**

## ***VERIFIED STATEMENT OF READINESS***

I, \_\_\_\_\_, the undersigned professional installer, dba \_\_\_\_\_,  
(Please Print Name) (Please Print)  
located at \_\_\_\_\_, \_\_\_\_\_, state that I have reviewed the application, plans and  
(Street) (Borough)  
supporting paperwork involved in permit application # \_\_\_\_\_ and that I have completed the  
installation of the permitted device.

I affirmatively state the following:

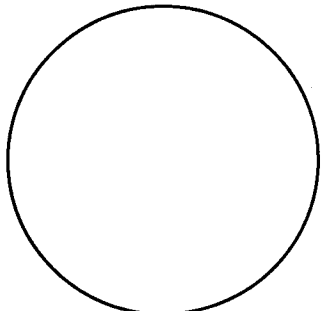
- A) The device installed matches the device contained in the referenced application documents.
- B) I have inspected the device and the positioning of the device within the premises and I confirm that the installation is in conformance with New York State and City code requirements and the *ASME* (1986) code standards including but not limited to the following requirements:
  - 1) All required wiring is in place.
  - 2) Proper rating plate is affixed and the boiler is *ASME* Code Stamped.
  - 3) All required safety control mechanisms are correctly sized and correctly placed. e.g., check valve (back flow preventer), low water cutoff, safety or relief valve, manual reset pressuretrol (steam) or manual reset aquastat (hot water).
  - 4) For oil installation, emergency switch outside boiler room and smoke alarm (where required) are provided.
  - 5) All steel constructed boilers (fire tube and water tube) have *ASME* data reports attached. H-2 form for Low Pressure and P-2 form for High Pressure.
  - 6) Where plan filing is required, Boiler has been installed in accordance with filed plans and an approved copy or the approved original of the plans will be available at the site at the time of the scheduled appointment.

\_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_\_  
(Please Sign Name)

\_\_\_\_\_  
(Please Print Name)

Master Plumber or Oil Burner Installer  
Seal Affixed Below

License # \_\_\_\_\_





BOILER DIVISION
NOTICE OF PROPOSED BOILER INSTALLATION

Application Number \_\_\_\_\_ Signature of Plan Examiner or Plumbing Supervisor \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Please Print Name of Plan Examiner or Plumbing Supervisor \_\_\_\_\_

Check One [ ] High Pressure or [ ] Low Pressure
Check One [ ] Steam or [ ] Hot Water

Type of Building: Commercial [ ] Mixed Use [ ] Multiple Dwelling [ ]

Number of Residential Units \_\_\_\_\_

House Number and Street \_\_\_\_\_

Borough \_\_\_\_\_ Store or Floor \_\_\_\_\_

Owner \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

Lessee or Occupant \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

Installer \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

Number of Boilers to be Installed \_\_\_\_\_ If Modular, Indicate Number of Units \_\_\_\_\_

Boiler Manufacturer \_\_\_\_\_ Model Number \_\_\_\_\_

BTU/HR. Input \_\_\_\_\_ Operating Gauge Pressure \_\_\_\_\_

BTU/HR. Output \_\_\_\_\_ Pressure Setting of Relief Valves \_\_\_\_\_

Boiler Type: Water Tube [ ] Fire Tube [ ] Fire Coil [ ] Cast Iron [ ]

Fuel Used: Oil [ ] Gas [ ]

MEA Approval Number \_\_\_\_\_

Burner Manufacturer \_\_\_\_\_ Model Number \_\_\_\_\_

Notice is hereby made on behalf of the OWNER(s), LESSEE(S) or OCCUPANTS(s) of the proposed installation of steam or hot water boiler in accordance with Section 27-793 of the administrative Code. No boiler is to be put into operation until a certification is issued by a boiler inspector.

Applicant License Type: [ ] Oil Burner Installer [ ] Master Plumber [ ] Architect of Engineer

Applicant's Signature \_\_\_\_\_ Please Print Name \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Applicant's Seal: \_\_\_\_\_

Examined and Recommended For Approval on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ by \_\_\_\_\_ Signature \_\_\_\_\_ Inspector

Boiler Number: \_\_\_\_\_ Please Print \_\_\_\_\_ Inspector