

BUILDERS PAVEMENT PLANS (BPP) REQUIREMENTS / FILING PROCEDURES

NYC Dept. of Buildings Filing & Approval Requirements (DOB)

Alt Type III BPP Application is to be filed in Borough corresponding to project.

- Plan Sheet size is nominal 24" x 36" (If project is small, 18"x24")
- All sheets to include DOB / DOT standard Title Block.
- Reference the Alt 1 / NB Application # with which it is in conjunction if applicable.
- Include space for the Builders Pavement Plan Application # as noted in sample.
- Reference the Subject Property by Borough location, Address, Block & Lot #s.

Sheet 1 is to include the following:

- Indicate Location Plan / Plot Plan.
- All Required Notes such as General Notes, Issuance of Permits, Construction Activity,
- Inspection and Final Sign-Offs, NYC-DEP Notes if Applicable
- List of Estimated Materials' in Linear Ft., Square Ft, Square Yards as applicable
- Indicate if Existing Curb is to be Replaced OR Remain.
- Indicate Sidewalk Pavement Flag size to be 5' x 5' starting from the Curb.
- Sidewalk Plan is to indicate: Property Boundaries (Property Lines)/ Depth of Property from Curb to Building Property Line
- Indicate existing Site Conditions such as Utilities, Vaults, Gas or Water Valves.
- Indicate proximity to Subway Line if applicable. (MTA Outside Projects Approval Required)
- Indicate existing "Street Furniture" such as Lampposts, Fire Hydrants, Traffic Signs.

Sheet 2 is to include the following:

- Profile of Sidewalk along Street Frontage indicating Sidewalk Slope not to exceed 2%.
- DOT Curb Detail if Replacement is proposed.
- DOT Street Tree Planting Detail, if Applicable
- DEP Fire Hydrant Detail, if Applicable

Additional Documentation Requirements:

- Provide 3 sets of Signed & Sealed Color Photographs of existing Site Conditions.

These can be incorporated onto Sheet 2 plan

- Applicant / Owner is to provide Survey of 'Existing Conditions'.
- Applicant & / or Consultant is also required to obtain a Street Tree Permit when required.
- Street Tree Permit from the Dept. of Parks & Recreation (See separate Street Tree Memo)
- Include Sidewalk with proposed Street Tree location(s),

Approval of BPP results in Administrative Permit Entire status.

NYC Dept. of Transportation Filing & Approval Requirements (DOT)

- Schedule / meet with and obtain DOT Approval based on DOB Approval.
- Process and obtain DOT Permits for DOT Qualified General Contractor or Subcontractor.