INCORPORATION OF THE INTERNATIONAL CODES INTO THE UNIFORM FIRE PREVENTION AND BUILDING CODE



NEW YORK STATE
DEPARTMENT OF STATE
DIVISION OF CODE ENFORCEMENT AND ADMINISTRATION

Governor George E. Pataki Secretary of State Alexander F. Treadwell

New York State Department of State Division of Code Enforcement and Administration Code Development Unit

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NEW YORK STATE DEPARTMENT OF STATE 41 STATE STREET ALBANY, NEW YORK 12231

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New York State Department of State Division of Code Enforcement and Administration Code Development Unit

FREQUENTLY ASKED QUESTIONS ABOUT THE CODE COUNCIL

1. What is the Code Council? The State Fire Prevention and Building Code Council is comprised of 17 members appointed by the Governor; some with the advice and consent of the Senate. The Council has the statutory authority to make changes to the Uniform Code and determination regarding more restrictive local standards.

The members of this group are representatives of the following interests: architects, engineers, builders, trade unions, people with disabilities, code enforcement, fire prevention, villages, towns, cities, counties, two state agencies, State Fire Administrator and the Secretary of State.

- 2. **How often and where does the Code Council meet?** The Executive Law requires meetings to be held a minimum of four times a year. Additional meetings may be held at the discretion of the Council. The meetings are generally conducted at the Empire State Plaza Convention Center, Albany, New York (subject to change).
- 3. **Who may attend?** All general meetings are open to the public.

Public participation is limited to the public comment portion of the meeting, which is conducted at the discretion of the Council. A request to speak must be made to the Code Development Unit at least 24 hours before a Code Council meeting in order to be considered.

- 4. How can I know what will be discussed or what was discussed at the Code Council meetings? Agendas for upcoming meetings, meeting summaries and other information is available at this site (www.dos.state.ny.us/code/council.html).
- 5. What is the Code Council's role regarding More Restrictive Local Standards? Local laws which impose standards more restrictive than the Uniform Fire Prevention and Building Code must be submitted to the Code Council for approval. The Code Council determines if a local law is warranted based upon criteria established by the Executive Law. A municipality must submit a petition (available from the Code Development Unit) to the Code Council within thirty days of adoption of more restrictive local standards.

State Fire Prevention and Building Code Council

17 Members Total - quorum 9

Two members designated by statute

Secretary of State Alexander F. Treadwell

(designee John W. Hasper)

State Fire Administrator James A. Burns

(designee Ogden J. Clark)

Two state officials appointed by the Governor

Commissioner of Health Antonia Coello Novello, M. D.

(designee Richard Svenson)

Commissioner of Labor James J. McGowan

(designee Denis Peterson)

Six elected officials appointed by the Governor

City (population over 1,000,000) Thomas V. Ognibene, Councilman - City of New York

City (population over 100,000) Roy A. Bernardi, Mayor - City of Syracuse

(designee Nick Altieri)

City (population under 100,000) James P. Griffin, Mayor - City of Olean

(designee Christopher Young)

County Paul Noto, Legislator - Westchester County

Town Kevin Donohue, Councilman - Town of La Grange

Village Stephen Brescia, Mayor - Village of Montgomery

(designee Carmen R. Dubaldi, Jr.)

Seven members appointed by the Governor with the advice and consent of the Senate

Fire service official

Registered architect Ronald Bugaj, Hamburg

Professional engineer Dr. James J. Yarmus, P. E., New City

Code enforcement official John H. Flanigan, Town of Bethlehem

Builders representative Robert Hankin, Poughkeepsie

Trade union representative John J. Torpey, Nyack

Persons with disabilities representative Terence J. Moakley, West Nyack

FINDINGS SUPPORTING ADOPTION OF INTERNATIONAL CODES:

New York State Executive Law §371.2 states, under legislative findings and purposes that:

- 2. The legislature declares that is shall be the public policy of the state of New York to:
 - a. Immediately provide for a minimum level of protection from the hazards of fire in every part of the state;
 - Provide for the promulgation of a uniform code addressing building construction and fire prevention in order to provide a basic minimum level of protection to all people of the state from hazards of fire and inadequate building construction.
 In providing for such a uniform code it is declared to be the policy of the state of New York to;
 - (1) reconcile the myriad existing and potentially conflicting regulations which apply to different types of buildings and occupancies;
 - (2) recognize that fire prevention and fire prevention codes are closely related to the adequacy of building construction codes, that the greatest portion of a building code's requirements are fire safety oriented and that <u>fire prevention and building construction concerns should be the subject of a single code;</u>
 - (3) place public and private buildings on an equal plane with respect to fire prevention and adequacy of building construction;
 - (4) require new and existing buildings alike to keep pace with advances in technology concerning fire prevention and building construction, including where appropriate, that provisions apply on a retroactive basis; and
 - (5) provide protection to both residential and non-residential buildings;
 - Insure that the uniform code be in full force and effect in every area of the state;
 - d. Encourage local governments to energize their full powers to administer and enforce the uniform code; and
 - e. <u>Provide for a uniform, statewide approach to the training and qualification of personnel engaged in the administration and enforcement of the uniform code.</u>

The findings listed below support the adoption of the family of International Codes as opposed to combining unrelated model codes:

 The International Codes are a coordinated integrated set of codes, which would avoid the potential of creating conflicting regulations which apply to different types of buildings and occupancies;

- The International Building Code and International Fire Code would provide fire prevention and building construction within a single family of codes;
- The International Codes would allow for advances in technology concerning fire prevention and building construction;
- The International Codes would allow for one uniform, statewide approach to the training and qualification of personnel engaged in the administration and enforcement of the uniform code.

States surrounding New York and other states throughout the country are closely monitoring New York's decision. They are looking for New York to assume a leadership role in this movement. The larger impact of adopting the ICC codes throughout the country would provide the following universal benefits:

- State governments and local jurisdictions would be provided with a complete set of codes for adoption;
- One document would cover all aspects of building design and construction with a broad purpose of safeguarding public health, safety and welfare;
- Code enforcement officials, architects, engineers, designers and contractors can work with a consistent set of requirements throughout the United States, enhancing economic development by reducing or eliminating regional or jurisdictional differences;
- Manufacturers can direct more of their efforts into research and development rather than designing to different sets of standards, promoting innovation and keeping in step with state-of-the art technology;
- Uniform education and certification programs can be used internationally;
- Uniform adoption would lead to consistent code enforcement and higher quality construction, enhancing public health and safety;
- The building regulatory system would be streamlined by bringing consistency and compatibility to multiple layers of requirements that currently exist at the local, state, and federal level.

The integrated set of International Codes is endorsed by the following organizations:

FEMA Federal Emergency Management Agency

AIA American Institute for Architects

NAHB National Association of Home Builders

NMHC National Multi Housing Council

IBHS Institute for Business and Home Safety

AWC American Wood Council

ASID American Society of Interior Designers

AGC Associated General Contractors

BOMA Building Owners and Managers Association

CI The Chlorine Institute

ISCS International Council of Shopping Centers

NAIOP National Association of Industrial and Office Properties

NCSBCS National Conference of States on Building Codes and Standards

NIBS National Institute of Building Sciences

NRC National Realty Committee

SMACCNA Sheet Metal and Air Conditioning Contractors' National Association

USGSA U. S. General Services Administration

MODIFICATIONS:

The Code Council, by the establishment of technical subcommittees, will consider modifications to the International Codes for incorporation into the new Uniform Fire Prevention and Building Code.

The mission of the Technical Subcommittees will be to make recommendations to the Council regarding potential New York State modifications to the International Codes. Recommendations for New York State modifications must be in accordance with Executive Order No. 20 and the State Administrative Procedure Act (SAPA).

Subcommittees will report to the Code Council quarterly, beginning with the June, 2000 meeting.

NEW YORK STATE DEPARTMENT OF STATE DIVISION OF CODE ENFORCEMENT AND ADMINISTRATION CODES DIVISION

State Fire Prevention and Building Code Council

Special Meeting of the Code Council November 10, 1999 Summary

 APPROVED - Motion to direct the Department of State to prepare Notices of Proposed Rule-Making to incorporate the International Codes into the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code to replace current code language. Specifically, the following codes will be incorporated:

International Building Code
International Fire Code
International Residential Code
International Fuel Gas Code
International Mechanical Code
International Plumbing Code
International Property Maintenance Code
International Energy Conservation Code

 Announcement of Technical Subcommittees: Technical subcommittees, which are being established to assist the Code Council in its review of the International Codes, will be announced at the next Code Council meeting. Also, a discussion of the model code modification process will occur.

The next quarterly Code Council meeting is scheduled for Wednesday, December 15, 1999, at 12:00 p.m., Empire State Plaza, Meeting Room #5.

Governor Pataki Announces Agreement On Model Building Code

International Family of Codes will Cut Costs, Spur Construction, Create Jobs

Governor George E. Pataki today announced a significant agreement in the process to adopt the International Family of Codes, a set of model codes that will eventually replace New York's outdated Uniform Fire Prevention and Building Code.

"New York's current building code has become outdated and overly complex, holding back development and construction throughout the State and placing New York at a competitive disadvantage with neighboring states," Governor Pataki said. "The International Family of Codes will simplify New York's code process, spur construction and create jobs across the state while ensuring our homes and workplaces are safe."

Agreement on the International Family of Codes was reached during a special meeting of the State Fire Prevention and Building Code Council. The Council, comprised of representatives from the building and design industries as well as state and local officials, voted 12 to 1 in favor of the International Family of Codes.

"Today's agreement begins the process to create the model code that will replace New York's cumbersome and complicated system with a flexible, organized approach that maintains maximum safety and promotes economic growth in New York State," said Secretary of State Alexander F. Treadwell. "Thanks to Governor Pataki, this model code will protect the public and make New York an attractive location for builders."

The model code reform process was initiated by the Governor's Office of Regulatory Reform (GORR) under then Director Robert L. King.

GORR Acting Director, David S. Bradley said, "We stand ready to help ensure that the codes our state adopts are as efficient and compatible as they can be, while providing the level of safety that our citizens deserve. For too long, New York's arcane building codes have discouraged growth, driven up the cost of doing business, failed to utilize already existing buildings in our cities and senselessly burdened New Yorkers with high housing costs. Now we have the chance to make things right."

A \$1,440,600 appropriation in the 1999--2000 State Operations and Aid to Localities Budget will fund services and expenses related to the implementation of the model code. The funds will be used to allow New York State to join a model code organization, purchase training materials for the conversion and begin the process of converting to a model code.

States throughout the country have closely monitored New York's efforts to replace its aging and complicated building code with a more practical model code. The larger impact of adopting the International Family of Codes throughout the country would provide several significant universal benefits, including:

- ! The adoption of one document that would cover all aspects of building design and construction with a broad purpose of safeguarding public health, safety and welfare;
- ! Code enforcement officials, architects, engineers, designers and contractors can work with a consistent set of requirements throughout the United States, enhancing economic development by reducing or eliminating regional or jurisdictional differences;
- ! Uniform adoption would lead to consistent code enforcement and higher quality construction, enhancing public health and safety;
- ! State governments and local jurisdictions would be provided with a complete set of codes for adoption;

The building regulatory system would be streamlined by bringing consistency and compatibility to multiple layers of requirements that currently exist at the local, state and federal level.

The next step in the implementation process will be to establish Technical Advisory Committees that will focus on specific aspects of the model code and begin to develop process of training Department of State personnel and local government code officials.

Technical Advisory Committees will be announced at the Code Council's next regularly scheduled meeting in December.

"For too long New York's cumbersome building codes have driven up the cost of doing business, stifled economic growth and senselessly burdened New Yorkers throughout the state with excessive housing costs," Governor Pataki said. "Through the adoption of the International Family of Codes, New York State will once again stand as a safer place to live and a prosperous location to build."

"This is a positive step in an open process to improve New York's building climate, simplify the technical and enforcement process and enhance health and safety protections in existing buildings and future building projects," Secretary of State Treadwell said.

The adoption of a model code in New York has received widespread support from the building and design community, fire safety organizations and local governments across the state.

Model building codes have been adopted in 48 other states. Wisconsin remains the only state that has not acted to replace its state building code.

New York State's Uniform Fire Prevention and Building Codes has been in effect since 1984.

STATE FIRE PREVENTION AND BUILDING CODE COUNCIL MODEL CODE TECHNICAL SUBCOMMITTEES

March 23, 2000

	March 23, 2000	
International Building Code	Joseph Sauerwein Town of Brookhaven	Bart Trudeau American Institute of Architects
DOS Staff		
Gary Higbee	Gene Irish G Irish Construction Inc	Julian Adams NYS Parks & Recreation
Steve Rocklin Greg Gallagher Mark Blanke Joe McGrath	Joseph Reich NYS Advocate/persons w/ Disabilities	Fred A. Warner Electrical Consultant
Rick Smith	Linda Stango Plan Revisions & Building Inspections	Do Y Kim Institute for Business & Home Safety
Kevin Shea CEO - Town of Bethlehem	Richard Ogorek, Jr. Chief Building Inspector	David Biggs Ryan & Biggs Assoc PC
George Maney NYS Assoc. of Fire Chiefs	David Weber Syracuse Fire Dept	Dominic Marinelli EPVA
International Fire Code	William Wheeler City of Elmira	Dan Casella CEO-Town of Hempstead
DOS Staff Steve Rocklin	Keith Fennelly NYS Fire Marshals & Inspectors	Christopher Young Dep Fire Chief-CEO City of Olean
Mark Anderson Tom Romanowski Greg Gallagher	Richard Magee Nassau Co Fire Marshal's Office	Bob Olson Northern NY Bldrs & Remodelers Assn
OFPC Staff Don Fischer	John Ellingsworth Glens Falls Fire Dept	Gunnar Neilson FASNY
International Residential Code	Jim Morganson CEO-Town of Lake Placid	Roger Louise Allstate Insurance Co.
DOS Staff	Jeffrie A Wilkinson	Allocate Illourance CU.
Roy Scott	Fire Marshal - Town of Gates	Cheryl Kraft Chief Fire Marshal - T/Southampton
Erika Krieger Courtney Nation	Dennis McCabe President - NYSBOC	Cinor i no maionar - 1/odunampton
Phil LaRocque NYS Builders Assoc.		
	•	

International Plumbing Code International Fuel Gas Code International Mechanical Code DOS Staff	Marsha Dollendorf NYS Assoc-Plumbing-Heating-Cooling Robert Cordell NYSBOC/Town of Colonie	Dr. Larry Feeser, PE Rensselaer Polytechnic Institute Jim Hart United Assoc of Journeyman & Appr
Cheryl Fischer	Lou Ackerman United Assoc of Journeyman & Appr	Tom Jung, AIA NYS Dept of Health
Kumar Vijaykumar John Addario Bill Richardsen	Joseph R Monast (Ron) CEO - City of Cohoes	Michael Montysko, PE NYS Dept of Health

International Property Maintenance Code	Robert Stasio Buffalo Fire Prevention	Eileen Franko NYS Dept of Health
DOS Staff	Steve McDaniel CEO - City of Corning	Robert Conlon NYS Assoc of Fire Chiefs
Tom Mahar	j i i j j j j j	
Charlie Bliss Bill Pippine		

International Energy Conservation Code	Mike Dewein Bldg Codes Assistance Project	Peter DiCapua ATCO Properties
DOS Staff	Nicholas Grecco NYC Buildings Dept	Scott Copp Town of Perinton
Ray Andrews	Stu Slote	Michael McGowan
Michael Burnetter	NE Energy Efficiency Partnerships	McGowan Corp/NYS Bldrs Assn
Bill Richardsen Michael Saafir	Joseph Fama TAP, Inc.	Adam Hinge Sustainable Energy Partnerships
Katherine Kennedy Natural Resources Defense Council	Thomas Szekely NYS Society of Professional Engineers	
Mark Eggers NYSERDA		

MODEL CODE TECHNICAL SUBCOMMITTEE

ADVISORY EXPERTS

April 3, 2000

ARCHITECTS / ENGINEERS	Tim DeRuyscher, PE Robson & Woese Inc	Clinton Brown, AIA Clinton Brown Co Architect PC
Daniel Leonard, AIA Bearsch Compeau Knudsen	Hamilton (Guy) Garnsey, PE Beardsley Design Associates	Charles P Walczak, PE Clark Paterson Associates
Magnus Magnusson, AIA Larsen Shein Ginsberg Magnusson	Michael Nicolletta, AIA Rolf Jensen Associates	Michael Winderl The Sear Brown Group
Michael Zenreich, AIA Michael Zenreich Architects	Thomas R Tyson, PE FRA Engineering PC	Stephen Hadjiyane, PE Gannet Fleming
Vincent Mellusi, AIA Warshauer Mellusi Warshauer, Arch.	Ernie Hanna GZA Geoenvironmental of NY	Louis J Errichiello, PE SUNY - Stonybrook
Eugene Cable, PE US Dept of Veteran Affairs	Sarka Leff Sarka Leff Engineering	,
BUILDERS / DEVELOPERS	John Hofelich Albany Area Builders Assn	Jim Bielmeier Bielmeier Building Inc
Jeffrey M Roblyer TCR Northeast Construction Inc	James Liberty Avalon Bay Communities Inc	Kevin Stack Kevin Stack Builders
Thomas G Helfrich Builders Exchange of Rochester NY Inc	Martin Ginsberg Ginsberg Development Co	
SYSTEMS/MATERIALS	Hal Williams Security Supply Corp	Gene Abbate NYS Concrete Masonry Association
Ron Behan Plumbers & Steamfitters	Bill Brunner Endicott Lumber & Box Co	Richard L. Wenner PE PFS Corporation
Fred G Field Capitol Hill Management Serv Inc	Nancy Geer NY Manufactured Housing Assn	R. Michael Loewke Plumbers & Steamfitters
Jonathan Humble, AIA American Iron & Steel Institute	,	
CODES / STANDARDS	Michael A Gardner Gypsum Association	Gregory Serio Verdoy Fire Dept
Jay Murdoch Owens Corning	Ben Roy NFPA Reference Standards	Andrew Kaufman Bauer Insurance Agency
Sam W Francis American Forest & Paper Assoc	Peter Billing Code Consultant	Robert Norris Christmas Tree Farmers of NY

New York State Department of State Division of Code Enforcement and Administration Code Development Unit

CODE CHANGE CYCLE

In order to ensure that the Uniform Fire Prevention and Building Code reflects new developments in the building construction and fire prevention communities, a procedure to solicit and review proposed code changes is established. The following outline sets forth the major steps in the code development process.

■ Code Change Proposal

Anyone can request an amendment of the Uniform Fire Prevention and Building Code. Request forms may be obtained from the Codes Division and on the Internet (www.dos.state.ny.us).

■ Letter of Acknowledgment

Code Development Unit (CDU) logs the request into a database and sends an acknowledgment.

■ Staff Research/Write

CDU staff reviews the proposed change, crafts the proper text and format and assembles reference documentation and justification for the Code Council.

Supervisory Review

CDU Supervisor reviews the proposed change. If additional information is required, the proponent is notified and is responsible for providing the requested information. If a change proposal is technically inadequate or inappropriate, it may be rejected.

Position Statements Solicited

Representatives from organizations involved in building construction, fire prevention and code enforcement activities and other interested parties are advised of code change proposals. All Codes Division Unit Managers are given a copy of the code change proposal to solicit staff comments.

■ Position Statement Review/Staff Revision

The CD Unit Supervisor reviews the position statement comments and code change proposal. CD staff may revise the code change proposal in light of position statement suggestions.

Legal Review

Counsel clarifies the revised text; refines scope and intent of the proposed code change.

Administrative Briefing

The Deputy Secretary of State and Codes Division Director are briefed on the code change proposal by the CDU Supervisor and DOS Counsel as required.

■ Change Proposals to Code Council

The Code Council receives the documentation for the proposed code change prior to the meeting for review. Code change proposal documents include the completed position statements, draft regulatory package, CDU recommendation and other supporting documents.

Code Council Meeting

The Council votes to approve the code change proposal, approve it as modified by specific amendments, or denv it.

■ Governor's Office of Regulatory Reform (GORR) Review

GORR reviews the code change proposal for conformance with Executive Order 20, and approves the code change proposal, approves it as modified by specific amendments, or denies it.

■ Notice of Proposed Rule Making in State Register

Notice of the code change proposal is published in the <u>State Register</u> and a public comment period is established, including the conduct of a public hearing(s) and the acceptance of written comments.

■ Public Comment Period

Public comments are solicited through the conduct of a public hearing(s) and written comments.

■ Assessment of Public Comment; Supervisor/Legal Revision

A synopsis of public comments is developed by CDU and Counsel. If significant changes are necessary as a result of valid public comments, a revised proposal must be presented to the Code Council.

Code Council Final Action

The Code Council acts upon the code change proposal, based on assessment of public comment.

■ Secretary of State Review and Signature

If adopted, the Secretary of State certifies the adopted code change proposal in accordance with the Executive Law.

■ Adopted Changes Published

A Notice of Adoption for the code change is published in the <u>State Register</u> upon legal establishment of reference standards (if any). Adopted code changes are made available through the Department of State web site and are distributed to code enforcement officials through the New York State Building Officials Conference.

■ Effective Date Established

As a result of 9/1/98 legislation, new code language becomes effective 90 days after Notice of Adoption in the <u>State Register</u>, unless the amendment is necessary to protect health, safety and security, or the amendment will not impose any additional compliance requirements on regulated parties.

Request for a Modification of the Model Code-Based Uniform Fire Prevention and Building Code

Persons or organizations seeking a modification of the model code-based Uniform Fire Prevention and Building Code should submit a request for consideration by the State Fire Prevention and Building Code Council. Upon Code Council approval, the proposed changes must be reviewed by the Governor's Office for Regulatory Reform (GORR) prior to commencement of the period for public comment on the proposal. GORR reviews the proposal for conformance with the provisions of the State Administrative Procedure Act (SAPA). SAPA requires specific submissions whenever a state agency or department proposes to amend its regulations (see attached format sheets). All necessary information for these submissions is the responsibility of those requesting the modification.

A request for a modification of the model code-based Uniform Fire Prevention and Building Code must include the following information:

•	Name of model code document:
•	Code section(s) to be added, revised or repealed and all code sections affected by this change:

- **Code text:** Provide new code language (if amending an existing section, new language is to be <u>underlined</u>; existing language to be deleted is in [brackets]).
- Needs and benefits: Explain the purpose, necessity and benefits of the amendment including how the
 changes affect the intent of the section, the impact of the change on the application of the code and the
 reason why the proposal is superior to current code provisions (include all available substantiating
 material).
- Costs: Describe the projected cost impact on regulated parties for compliance with the amendment.
- **Economic and technological feasibility:** Provide an assessment of the economic and technological feasibility of compliance with the amendment by small businesses and local governments.
- **Potential adverse impact:** Describe any potential adverse impact on small businesses, rural areas and local governments as a result of the amendment.
- Duplication: Identify other state or federal requirements or standards which overlap or conflict with the amendment. Explain why New York State should modify its code vs the model code itself being modified.
- **Job impact**: Describe any potential impact the amendment will have on jobs and employment opportunities.

lame, title and organization represented:		
Address:		
	Fax:	
E-mail address:	Date:	

Please submit this form and all necessary documentation to substantiate the above proposal to: Ron Piester, R.A., Assistant Director for Code Development, NYS Department of State, Codes Division, 41 State Street, Albany, New York 12231. If you have questions concerning submission requirements, please call the Code Development Unit at (518) 474-4073, e-mail: jkaminsk@dos.state.ny.us or fax: (518) 486-4487.

Regulatory Impact Statement (SAPA §202-a)

INSTRUCTIONS: Please read before submitting a statement.

An acceptable "Regulatory Impact Statement" (RIS) consists of the following item headings and the explanatory information provided by the agency. The full text, including item headings must be typed in scannable format as described in the Department of State's NYS Register Procedures Manual. The italicized text shown in parentheses following each item heading is instructional only, and should not appear in the final statement. If the submission is a revised or consolidated regulatory impact statement, be sure to add the word "Revised" or "Consolidated" to the title. If the statement exceeds 2,000 words, submit a summary.

Regulatory Impact Statement

- 1. Statutory authority: (Explain the rationale used by your agency to determine that the statutory authority authorizes the proposed rule.)
- 2. Legislative objectives: (Explain how the proposal accords with the public policy objectives the Legislature sought to advance by enacting the statutory authority.)
- 3. Needs and benefits: (Explain the purpose of, the necessity for, and the benefits to be derived from the rule. Where one or more scientific or statistical studies, reports or analyses have served as the basis for the rule, the statement shall contain a citation to each study, report or analysis and shall indicate how it was used to determine the necessity for or the benefits to be derived from the rule.)
- 4. Costs: (A statement detailing the projected costs of the rule, including responses to a, b and c; or d:
 - a. costs to regulated parties for the implementation of and continuing compliance with the rule;
 - b. costs to the agency, the state and local governments for the implementation and continuation of the rule; and c. the information, including the source(s) of such information and the methodology upon which the cost analysis is based:
 - OR d. where an agency finds that it cannot fully provide a statement of costs, a statement setting forth the agency's best estimate, which shall indicate the information and methodology upon which the estimate is based and the reason(s) why a complete cost statement cannot be provided.)
- 5. Local government mandates: (Describe any program, service, duty or responsibility imposed by the rule upon any county, city, town, village, school district, fire district or other special district.)
- 6. Paperwork: (Describe the need for any reporting requirements, including forms and other paperwork that would be required as a result of the rule.)
- 7. Duplication: (Identify relevant rules and other legal requirements of the state and federal governments, including those that may duplicate, overlap or conflict with the rule. Identify efforts agency has or will undertake to resolve or minimize the impact of any duplication, overlap or conflict on regulated persons, including but not limited to seeking waivers or amendments of or exemptions from such other rules or legal requirements, or entering into a memorandum of understanding or other agreement regarding same.)
- 8. Alternatives: (Describe any significant alternative proposals that were given consideration before deciding on the final proposal and for each alternative, explain why the alternatives were rejected in favor of this proposal. If there were no significant alternatives to be considered, state that fact.)
- 9. Federal standards: (Identify whether the rule exceeds any minimum standards of the federal government for the same or similar subject areas and, if so, provide an explanation of why the rule exceeds such standards.)
- 10. Compliance schedule: (Indicate the estimated period of time needed to enable regulated persons to achieve compliance with the rule.)

Rural Area Flexibility Analysis (SAPA §202-bb)

INSTRUCTIONS: Please read before submitting an analysis.

An acceptable "Rural Area Flexibility Analysis" consists of the following item headings and the explanatory information provided by the agency. The full text, including item headings must be typed in scannable format as described in the Department of State's NYS Register Procedures Manual. The italicized text shown in parentheses following each item heading is instructional only, and should not appear in the final analysis. If the submission is a revised or consolidated regulatory flexibility analysis, be sure to add the word "Revised" or "Consolidated" to the title. If the analysis exceeds 2,000 words, submit a summary.

Rural Area Flexibility Analysis

- 1. Types and estimated numbers of rural areas: (Describe the types and estimated number of rural areas to which the proposed rule will apply.)
- 2. Reporting, recordkeeping and other compliance requirements; and professional services: (Describe the reporting, recordkeeping and other compliance requirements of the proposed rule and the kinds of professional services that are likely to be needed in a rural area to comply with the proposed rule.)
- 3. Costs: (Estimate the initial capital costs and any annual cost to comply with the proposed rule, indicating any likely variation is such costs for different types of public and private entities in rural areas.)
- 4. Minimizing adverse impact: (Explain how the proposed rule is designed to minimize any adverse impact on rural areas, including information regarding whether the approaches suggested by SAPA §202-bb(2) or other similar approaches were considered.)
- 5. Rural area participation: (Explain how your agency complied with SAPA § 202-bb(7), that requires agencies to provide public and private interests in rural areas with the opportunity to participated in the rule making process, public and/or direct notice, public hearings and/or meetings, and adoption or modification of procedural rules to minimize cost or complexity.)

Regulatory Flexibility Analysis for Small Businesses and Local Governments (SAPA §202-b)

INSTRUCTIONS: Please read before submitting an analysis.

An acceptable "Regulatory Flexibility Analysis for Small Businesses and Local Governments" (RFA) consists of the following item headings and the explanatory information provided by the agency. The full text, including item headings must be typed in scannable format as described in the Department of State's NYS Register Procedures Manual. The italicized text shown in parentheses following each item heading is instructional only, and should not appear in the final analysis. If the submission is a revised or consolidated regulatory flexibility analysis for small businesses and local governments, be sure to add the word "Revised" or "Consolidated" to the title. If the analysis exceeds 2,000 words, submit a summary, so titled.

Regulatory Flexibility Analysis for Small Businesses and Local Governments

- 1. Effect of rule: (Describe the types of small businesses and local governments and provide an estimate of the number of each such small business or local government that will be affected by the proposed rule.)
- 2. Compliance requirements: (Describe the reporting, recordkeeping or other affirmative acts that a small business or local government will have to undertake to comply with the proposed rule.)
- 3. Professional services: (Describe the types of professional services that a small business or local government is likely to need to comply with the proposed rule.)
- 4. Compliance costs: (Estimate the initial capital costs that will be incurred by a regulated business or industry or local government to comply with the proposed rule; estimate the annual cost for continuing compliance with the proposed rule; and indicate whether or not the initial or continuing compliance costs will vary for small businesses or local governments depending on the type and/or size of such business or local government.)
- 5. Economic and Technological Feasibility: (Provide an assessment of the economic and technological feasibility of compliance with such rule by small businesses and local governments.)
- 6. Minimizing adverse impact: (Explain how the proposed rule is designed to minimize any adverse economic impact the rule may have on small businesses or local governments. In this respect, an agency should consider the approaches suggested by the Legislature in SAPA §202-b(1). If the proposed rule could not be designed to minimize the adverse economic impact on small businesses or local governments, explain why. If the proposed rule will have no adverse economic impact on small businesses or local governments, explain the reasons for that finding. In addition, this section must contain a statement indicating whether the approaches for minimizing adverse economic impact suggested in SAPA §202-b(1) or other similar approaches were considered.)
- 7. Small business and local government participation: (Explain how your agency complied with SAPA §202-b(6), which requires that agencies ensure that small businesses and local governments have an opportunity to participate in the rule making process.)

Job Impact Statement (SAPA §201-A)

INSTRUCTIONS: Please read before submitting a statement.

An acceptable Job Impact Statement (JIS) consists of the following item headings and the explanatory information provided by the agency. The full text, including item headings must be typed in scannable format as described in the Department of State's NYS Register Procedures Manual. The italicized text shown in parentheses following each item heading is instructional only, and should not appear in the final statement. If the submission is a revised or consolidated regulatory impact statement, be sure to use the word "Revised" or "Consolidated" with the title as applicable.

When information is insufficient to determine whether a rule will have a substantial adverse impact on jobs or employment opportunities, or to prepare a JIS, submit a "Job Impact Statement/Request for Assistance" indicating the information the agency needs to complete a JIS and requesting the assistance of other state agencies and the public in obtaining such information. If sufficient information is still not available following the comment period, the agency may adopt the rule. However, while preparing the notice of adoption or amended notice of adoption, submit a Revised JIS which includes information on the measures your agency took to evaluate the potential impact of the rule on jobs and employment opportunities.

If a JIS or related statement exceeds 2,000 words, submit a summary, so labeled.

Job Impact Statement

- 1. Nature of impact: (Describe the nature of the impact the rule will have on jobs and employment opportunities.)
- 2. Categories and numbers affected: (Describe the categories of jobs or employment opportunities affected by the rule and approximate numbers of jobs or employment opportunities affected in each category.)
- 3. Regions of adverse impact: (List the regions of the state where the rule would have a disproportionate adverse impact on jobs or employment opportunities.)
- 4. Minimizing adverse impact: (Explain the measures the agency has taken to minimize any unnecessary adverse impacts on existing jobs and to promote the development of new employment opportunities.)
- 5. (IF APPLICABLE) Self-employment opportunities: (When a rule would have a measurable impact on opportunities for self-employment, include a discussion of such impact.)

Petition to the State Fire Prevention & Building Code Council for the Incorporation of More Restrictive Local Standards

The chief executive officer or the chairperson of the legislative body of a local government shall petition the State Fire Prevention and Building Code Council for a determination as to whether or not the local law or ordinance is more restrictive than the provisions contained in the New York State Uniform Fire Prevention and Building Code. Such petition shall be submitted within 30 days of enactment or adoption of the local law or ordinance. Any petition failing to comply with the requirements listed below may be rejected by the Council as incomplete; in which case, the local ordinance would not be legally enforceable in the municipality.

The petition from a local government for the incorporation of more restrictive local standards must contain the following:

- A certified copy of the local law or ordinance, indicating the date of enactment.
- A legislative finding setting forth the special conditions prevailing within the municipality which warrant imposing more restrictive local standards.
- Documentation which includes substantiation (such as research reports, statistical analysis, and field-related experience) showing that such local law or ordinance conforms to accepted engineering and fire prevention practices and does not discriminate against material products, methods or systems of demonstrated capabilities.
- An economic impact statement which documents the cost and benefits of the local law or ordinance, including the potential impact to property and building owners, industry and local government.
- An analysis of each section of the local law or ordinance, indicating the content and comparable sections of the New York State Uniform Fire Prevention and Building Code.
- Copies of meeting minutes and/or transcripts if available from meetings or hearings in which the local law or ordinance was discussed and adopted.

The petition shall be reviewed based upon the following criteria:

- Where the council finds that such higher or more restrictive standards are reasonably necessary because of special conditions prevailing within the local government as stated in Section 379(2) of the New York State Uniform Fire Prevention and Building Code Act, the State Fire Protection and Building Code Council shall consider the request based on the merits of the petition.
- Where the special conditions listed in the petition also exist in other municipalities, the State Fire Protection and Building Code Council may consider the request as a **code change proposal**.

(<i>Village</i> , <i>Town</i> , <i>City of</i> - please circle one) Local government name:		
Chief executive officer (name and title):		
Local government contact person:		
Address:		
Telephone number:		
E-mail address:	Date:	

Please submit this form and all necessary documentation to substantiate the above proposal to: Ron Piester, R.A., Assistant Director for Code Development, NYS Department of State, Codes Division, 41 State Street, Albany, New York 12231. If you have questions concerning submission requirements, please call the Code Development Unit at (518) 474-4073, e-mail: jkaminsk@dos.state.ny.us or fax: (518) 486-4487.

EXCERPTS FROM ARTICLE 18

NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE ACT

§371. Statement of legislative findings:

- 1. The legislature hereby finds and declares that:
- a. The present level of loss of life, injury to persons, and damage to property as a result of fire demonstrates that the people of the state have yet to receive the basic level of protection to which they are entitled in connection with the construction and maintenance of buildings;
- b. There does not exist for all areas of the state a single, adequate, enforceable code establishing minimum standards for fire protection and construction, maintenance and use of materials in buildings. Instead, there exists a multiplicity of codes and requirements for various types of buildings administered at various levels of state and local government. There are, in addition, extensive areas of the state in which no code at all is in effect for the general benefit of the people of the state;
- c. The present system of enforcement of fire protection and building construction codes is characterized by a lack of adequately trained personnel, as well as inconsistent qualifications for personnel who administer and enforce those codes;
- d. Whether because of the absence of applicable codes, inadequate code provisions or inadequate enforcement of codes, the threat to the public health and safety posed by fire remains a real and present danger for the people of the state; and
- e. The multiplicity of fire protection and building construction code requirements poses an additional problem for the people of the state since it increases the cost of doing business in the state by perpetuating multiple requirements, jurisdictional overlaps and business uncertainties, and, in some instances, by artificially inducing high construction costs.

§379. Incorporation of higher standards by Council upon recommendation of local government; local building regulations.

- 1. Except in the case of factory manufactured homes, intended for use as one or two family dwelling units or multiple dwellings of not more than two stories in height, the legislative body of any local government may duly enact or adopt local laws or ordinances imposing higher or more restrictive standards for construction within the jurisdiction of such local government than are applicable generally to such local government in the uniform code. Within thirty days of such enactment or adoption, the chief executive officer, or if there be none, the chairman of the legislative body of such local government, shall so notify the Council, and shall petition the Council for a determination of whether such local laws or ordinances are more stringent than the standards for construction applicable generally to such local government in the uniform code. During the period in which the council is considering such petition, such local laws or ordinances shall remain in full force and effect.
- 2. If the council finds that such higher or more restrictive standards are reasonably necessary because of special conditions prevailing within the local government and that such standards conform with accepted engineering and fire prevention practices and the purposes of this article, the council shall adopt such standards, in whole or part. The council shall have the power to limit the term or duration of such standards, impose conditions in connection with the adoption thereof, and to terminate such standards at such times, and in such manner as the council may deem necessary, desirable or proper.
- 3. Nothing in this article shall be construed to prohibit any municipality from adopting or enacting any building regulations relating to any matter as to which the uniform fire prevention and building code does not provide, but no municipality shall have the power to supersede, void, repeal or make more or less restrictive any provisions of this article or of rules or regulations made pursuant hereto.

EXCERPTS FROM ARTICLE 18

NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE ACT

§374. State fire prevention and building code council.

- 1. There is hereby created and established in the department of state a council, to be known as the state fire prevention and building code council. Such council shall consist of the secretary of state, as chairman, the state fire administrator and fifteen other members to be appointed as follows:
- a. Two members, to be appointed by the governor, from among the commissioners of the departments of economic development, correctional services, education, health, labor, mental health and social services, office of general services, division of housing and community renewal and the superintendent of insurance.
- b. Six members, to be appointed by the governor, one of whom shall be an elected official of a city with a population over one million, one of whom shall be an elected official of another city with a population over one hundred thousand, one of whom shall be an elected official of any other city, one of whom shall be an elected county official, one of whom shall be an elected town official, and one of whom shall be an elected village official.
- c. Seven members, to be appointed by the governor with the advice and consent of the senate, one of whom shall be a fire service official, one of whom shall be a registered architect, one of whom shall be a professional engineer, one of whom shall be a code enforcement official, one of whom shall represent builders, one of whom shall represent trade unions, and one of whom shall be a person with a disability as defined in section two hundred ninety-two of this chapter who would directly benefit from the provisions of article thirteen of the state uniform fire prevention and building code. The registered architect and professional engineer shall be duly licensed to practice their respective professions in the State of New York. After the certification of code enforcement personnel, pursuant to this chapter, shall have begun said code enforcement official shall be so certified.
- 2. The members of the council, other than the ex-officio members, shall serve for terms of four years provided, however, that any member appointed pursuant to paragraph b of subdivision one of this section shall cease to be a member of the council when such member no longer holds the elective office which made such member eligible to appointment under such paragraph. Such terms shall commence on April 1st and expire on March 31st provided, however, that of the members first appointed pursuant to paragraph b of subdivision one of this

section, three shall be appointed for terms of four years and three for a term of two years, of the members first appointed pursuant to paragraph C of subdivision one of this section, three shall be appointed for terms of four years and three for a term of two years, and the member first appointed pursuant to paragraph d of subdivision one of this section shall be appointed for a term of four years. Vacancies shall be filled for unexpired terms in the same manner as the original appointments.

- 3. The council shall meet at least quarterly at the call of the chairman. Additional meetings may be called upon at least five days notice by the chairman or by petition of five members of the council.
- 4. No member of the council shall be disqualified from holding any other public office nor shall employment be forfeited by reason of the member's appointment hereunder, notwithstanding the provisions of any general, special or local law, ordinance, county or city charter.
- 5. Each member of the council, other than a full-time government official, shall receive per diem compensation at the rate of one hundred fifty dollars per day for each day spent in the performance of his duties. All members of the council shall receive actual and necessary expenses incurred in the performance of their duties.
- 6. The governor may remove any member for inefficiency, neglect of duty or misconduct in office after giving him a copy of the charges against him and an opportunity to be heard, in person or by counsel in his defense, upon not less than ten days notice. If any member shall be so removed, the governor shall file in the office of the secretary of state a complete statement of charges made against such member, and his finding thereon, together with a complete record of the proceedings.
- 7. The ex-officio members of the council and the elected county and local government official members appointed pursuant to paragraph b of subdivision one of this section may, by official authority filed in their respective agencies, county or local governments and with the secretary, designate a deputy or other officer of their respective agency, county or local government to exercise their powers and perform their duties on the council.
- 8. The council may create such subcommittees as it may from time to time deem appropriate to provide it with advice and recommendations concerning the performance of its duties under this article.
- 9a. The chairman of the council shall appoint an advisory board on assistive listening systems in place of public assembly for the purposes of providing the full council with recommendations for standards for such systems. Such advisory board shall consist of the state fire administrator, who shall serve as chairman, and six other members to be appointed as follows:
 - (i) three members from among the members of the state fire prevention and building code council,
 - (ii) three members, one of whom shall represent an organization which serves as an advocate for the hearing impaired, one of who shall represent consumers of products designed for the hearing impaired,

and one of whom represents an institution of higher education with expertise in the area of assistive listening technology, who shall be entitled to be reimbursed for necessary travel and incidental expenses out of monies appropriated to the division of housing and community renewal.

- b. Such advisory board shall, prior to December 31st, 1999, submit to the state fire prevention and building code council:
- (i) findings on the extent of existing federal, state and local requirements for assistive listening systems,
- (ii) findings on the type, design and use of existing assistive listening systems,

(iii)recommendations for design and installation standards for assistive listening systems intended for places of public assembly, and

(iv)recommendations for capacity standards for places of public assembly which shall be required to installed assistive listening systems.

- c. In developing such recommendations the advisory board shall take into consideration the costs of such systems, the standardization and compatibility of such systems, if the technology permits, and the utilization of such systems by the hearing impaired consumer. Particular attention should be given to the ability of consumers to utilize a single receiver which is compatible in a variety of installations employing the same assistive listening device technology.
- d. In addition, the advisory board shall ensure, to the extent possible, that the standards developed for the design and installation of assistive listening systems take into consideration the opportunity for competition among manufacturers of the same or various approved systems.

§375. Powers of the council. The council is authorized and empowered:

- 1. To subpoena witnesses, take testimony, compel production of books and records and to hold public hearings. The secretary may designate one or more members of the council, or one or more officers or employees of the department, or the administrator, on request of the secretary, may designate one or more employees of the office, to hold public hearings and report on such hearings to the council.
- 2. To study the operation of the uniform fire prevention and building code, the state energy conservation construction code established by article eleven of the energy law, local regulations and other laws relating to the construction of buildings and the protection of buildings from fire to ascertain their effects upon the cost of building construction and the effectiveness of their provisions for health, safety and security, particularly as such provisions relate to the protection of life and property from the dangers of fire.
- 3. To recommend tests and approvals or to require the testing and approval of materials, devices and methods of construction to ascertain their acceptability under the requirements of the uniform fire prevention and building code.
- 4. To advise and assist the secretary in carrying out the provisions and purposes of this article and to make recommendations concerning the program and activities of the office and appointments to be made by the secretary in connection with the uniform fire prevention and building code.

- 5. To make and establish and, from time to time, alter and amend rules for the organization and internal management of the council, and for such other purposes as may be necessary, desirable or proper in carrying out its powers and duties under this article.
- 6. To avoid duplication of effort and in the interest of economy, the council may make use of existing studies, surveys, plans, data and other materials in the possession of any state agency. Each such agency is hereby authorized and directed to make the same available to the council and otherwise to assist it in the performance of its functions. The officers and personnel of such agencies may serve to assist it in the performance of its functions. The officers and personnel of such agencies may serve at the request of the council upon such advisory committees as the council shall determine to create and such officers and personnel may serve upon such committees without forfeiture of office or employment and with no loss or diminution in the compensation, status, rights and privileges which they otherwise enjoy.
- 7. To review and approve standards established by rules and regulations promulgated by the commissioner of health for the implementation of item (ii) of clause(a) of section three hundred twenty two (c) of the general business law.

§376. Powers of the secretary. The secretary is authorized and empowered.

- 1. To assign to the council such officers and employees of the department as he may deem necessary from time to time to assist the council in carrying out its functions and duties under this article.
- 2. To appoint experts, consultants, technical advisers and advisory committees for assistance and recommendations relative to the formulation and adoption of the uniform fire prevention and building code and to assist the council and the secretary in carrying out the purposes of this article.
- 3. To authorize or provide for the testing and approval of materials, devices and methods of construction.
- 4. To issue and to publish or cause to be published written interpretations of the uniform code upon written request of a permit applicant or an official responsible for the administration and enforcement of the provisions of such code. Subsequent enforcement of such code shall be consistent with such written interpretations.
- 5. To do all things necessary or desirable to further and effectuate the general purposes and specific objectives of this article.

NOTICE

2000 - MEETING SCHEDULE

STATE FIRE PREVENTION AND BUILDING CODE COUNCIL

LOCATION: EMPIRE STATE PLAZA CONVENTION CENTER

Meeting Rooms #2 and #3

Albany, New York

TIME: 12:00 p.m.

Wednesday, March 8, 2000

Wednesday, June 21, 2000

Wednesday, September 27, 2000 Wednesday, December 20, 2000

If you have any questions, please contact:

New York State
Department of State, Codes Division
41 State Street
Albany, New York 12231-0001

attn: Ron Piester, Assistant Director for Code Development

phone: (518) 474-4073 fax: (518) 486-4487 e-mail: rpiester@dos.state.ny.us

STATE FIRE PREVENTION AND BUILDING CODE COUNCIL MODEL CODE TECHNICAL SUBCOMMITTEES

March 24, 2000

International Building Code Subcommittee Gary Higbee - Chairman

<u>Date</u>	<u>Time</u>	Location
2/9/00	10:00	515 Broadway Albany NY
2/23/00	10:00	515 Broadway Albany NY
3/2300	10:00	515 Broadway Albany NY
4/18/00	10:00	515 Broadway Albany NY
5/24/00	10:00	515 Broadway Albany NY
6/22/00	10:00	515 Broadway Albany NY
7/26/00	10:00	515 Broadway Albany NY
8/23/00	10:00	515 Broadway Albany NY
9/20/00	10:00	515 Broadway Albany NY

International Fire Code Subcommittee

Steve Rocklin - Chairman

<u>Date</u>	<u>Time</u>	<u>Location</u>
3/2/00	10:30	Orange County Fire Training Center
3/30/00	10:30	41 State Street Albany NY 12231 11 th Floor Conference Room
4/24/00	10:00	41 State Street Albany NY 12231 11 th Floor Conference Room

<u>International Residential Code Subcommittee</u>

Roy Scott - Chairman

3/1/00	10:00	41 State Street Albany NY 12231 11th Floor Conference Room
3/23/00	10:00	41 State Street Albany NY 12231 11 th Floor Conference Room
4/13/00	10:00	41 State Street Albany NY 12231 11 th Floor Conference Room
5/18/00	10:00	41 State Street Albany NY 12231 9 th Floor Local Gvmt Conference Room
6/1/00	10:00	41 State Street Albany NY 12231 11 th Floor Conference Room
6/15/00	10:00	41 State Street Albany NY 12231 11 th Floor Conference Room

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International Plumbing Code Subcommittee International Mechanical Code Subcommittee International Fuel Gas Subcommittee

Cheryl Fischer - Chairman

DateTimeLocation

3/9/00	9:00 - 4:00	41 State Street Albany NY 12231 11 th Floor Conference Room
4/25/00	9:00 - 4:00	41 State Street Albany NY 12231 11 th Floor Conference Room
5/18/00	9:00 - 4:00	41 State Street Albany NY 12231 11 th Floor Conference Room
6/7/00	9:00 - 4:00	41 State Street Albany NY 12231 11 th Floor Conference Room

International Property Maintenance Code Subcommittee Tom Mahar - Chairman

<u>Date</u>	<u>Time</u>	<u>Location</u>
2/15/00	9:00	41 State Street Albany NY 12231 11 th Floor Conference Room
3/15/00	9:00	41 State Street Albany NY 12231 11 th Floor Conference Room
4/5/00	8:30	41 State Street Albany NY 12231 Local Government 9 th Floor Conference Room

International Energy Conservation Code Subcommittee Ray Andrews - Chairman

DateTimeLocation

2/29/00	10:30	Hampton Plaza 38 - 40 State Street Grand Ballroom, First Floor
4/11/00	10:30	41 State Street Albany NY 12231 11 th Floor Conference Room
6/13/00	10:30	41 State Street Albany NY 12231 11 th Floor Conference Room
8/8/00	10:30	41 State Street Albany NY 12231 11 th Floor Conference Room
9/21/00	10:30	41 State Street Albany NY 12231 11 th Floor Conference Room

STATE FIRE PREVENTION AND BUILDING CODE COUNCIL INTERNATIONAL CODE TECHNICAL SUBCOMMITTEES

Public Hearings May 3, 2000 - 1:00 p.m.
Holiday Inn - Fishkill, New York
In cooperation with the Hudson Valley Code Enforcement
Officials' Educational Conference

AGENDA

- 1. Welcome & Introduction
- 2. Report of the Technical Subcommittees:

International Building Code Subcommittee
International Fire Code Subcommittee
International Residential Code Subcommittee
International Plumbing/Mechanical/Fuel Gas Code Subcommittee
International Property Maintenance Code Subcommittee
International Energy Conservation Code Subcommittee

- 3. **Public Hearings**
- 4. Panel Discussion

If you have any questions, please contact:

New York State
Department of State - Codes Division
41 State Street
Albany, New York 12231-0001
Attn: Rop Piester, Assistant Director for

Attn: Ron Piester, Assistant Director for Code Development

phone: (518) 474-4073 fax: (518) 486-4487 e-mail: rpiester@dos.state.ny.us