

Please provide the following information in order for us to complete the Building Dept applications:

Ownership Information

Owner Type:

- Individual
- Partnership
- Corporation
- Condo Unit Owner or Co-Op Tenant -Shareholder

Name of Officer or Board Member who will sign application:

First Name, Last Name: _____ Relationship to Property: _____

Business Name/Agency: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Email: _____

For Condo or Co-Op, Name of Unit Owner or Tenant-Shareholder who must sign application (section 26A on PW1):

First Name, Last Name: _____ Title: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Email: _____

Owner’s Certifications Regarding Occupied Housing

The site of the building to be altered or demolished, or the site of the new building to be constructed, contains one or more occupied dwelling units that will remain occupied during construction. These occupied dwelling units have been clearly identified on the submitted construction documents.

- The site of the building to be altered or demolished, or the site of the new building to be constructed, contains occupied housing accommodations subject to rent control or rent stabilization under Chapters 3 and 4 of Title 26 of the New York City Administrative Code.

If yes, select one of the following:

- The owner is not required to notify the New York State Homes and Community Renewal (NYSHCR) of the owner’s intention to file because the nature and scope of the work proposed, pursuant to NYSHCR regulations, does not require notification.
- The owner has notified the New York State Homes and Community Renewal (NYSHCR) of its intention to file such construction documents/apply for such permit and has complied with all requirements imposed by the regulations of such agency as preconditions for such [filing/application].

Provide date NYSHCR notified: _____